

MINUTES OF PRE-BID MEETING

PROCUREMENT OF RAW MATERIAL FOR FURNITURE ITEMS **UNDER NATIONAL COMPATATIVE BIDDING** **“SINGLE STAGE TWO ENVELOPES BIDDING METHOD”** **FOR SIDB WOOD WORKING CENTER**

In pursuance to the advertisement (Notice Inviting Tender) published in the different newspapers and on KP-PPRA & department websites regarding the subject procurement, pre-bid meetings was conducted under the Chairmanship of Dy. Managing Director (P&D/Estate) SIDB, on (Wednesday) 30th September 2026 at 1100 Hrs. The meeting was attended by the Procurement Committee members (Attendance sheet attached). The following firms participated in the pre-bid meeting detail given below:-

1. Procon Engineering (Master Group) private ltd Lahore
2. International Industries limited Karachi
3. Berger Paint Private Limited
4. Diamond Paint private limited
5. Allied Paint Industries Private limited
6. Durani Services
7. Zeeshan Traders Bannu
8. Three Leaves Traders Peshawar
9. Haidery Board Pvt Limited
10. Malik Furniture Kot Addu
11. KARSS Paint Industries Private Limited
12. M/S Diamond Product Pvt Ltd

(Attendance Sheet Attached)

2. The proceedings commenced with recitation from the Holy Quran followed by a welcome note by the Dy. Managing (P&D/Estate) SIDB. The Dy. Managing Director, SIDB highlighted the purpose of the meeting to all participants of the meeting. The Chair further stated that the purpose of the Pre-Bid Meeting was to discuss the provisions of the Bid Solicitation Documents (BSD), including the technical specifications, bidding procedures, and evaluation criteria, and to obtain feedback and suggestions from prospective bidders for consideration before finalization of the bidding documents.

3 The Chair informed the forum that the procurement has been divided into eleven (11) separate lots, each carrying a distinct bid security requirement. In this regard, a corrigendum has been published in the newspapers, a copy of which is attached as **Annexure-I**.

4. Furthermore, the Coordinator WWCs, informed the forum that the e-PADS system currently reflects only the last entered bid security i.e. Rs. 800,000/- against all lots, instead of displaying the specific bid security prescribed for each individual lot as mentioned in the Bid Solicitation Documents. It was informed that the issue had been reported to Khyber Pakhtunkhwa Public Procurement Authority vide Letter No SIDB/JD(P&M)/2558-A dated 25-09-2026 and e-mail dated: 29th September, 2026 (**Annexure-II**). Therefore, all prospective bidders were advised to submit bid security for the respective lots (Lot-I to Lot-XI) strictly in accordance with the amounts specified in the Bid Solicitation Documents, irrespective of the bid security amount displayed on the e-PADS portal.

4. M/s IIL Karachi sought clarification regarding the specifications of the item at Sr. No. 5 of Lot-I, i.e., 2-inch Round Pipe, whether the required pipe will be Cold Rolled (CR) or Hot Rolled (HR).

DECISION:

5. After threadbare discussion following decisions were mutually taken.
- i. Required 2-inch Round Pipe shall be Hot Rolled (HR) Round Pipe, non-bendable type, conforming to the specifications provided in the bidding documents.
 - ii. It was clarified that for Evaluation Criteria (RELEVANT EXPERIENCE) for Lots I-XI Sr. No. 4 & 5, copies of Purchase Orders, Contracts, or Framework Agreements along with satisfactory supply/deliveries/completion certificates issued by the client organization shall be accepted as proof of relevant experience in Public Sector, Private Sector, and Framework Arrangements, otherwise no marks will be given.
 - iii. Bidders are not required to submit samples prior to bid submission. Samples will be provided on the demand of Procuring Entity as and when required, during the evaluation process.
 - iv. The bidders shall submit Bid Security in the form of a Call Deposit Receipt (CDR), Demand Draft (DD), or Bank Draft, issued by any scheduled bank of Pakistan, in favor of “SIDB Pak German WWC Peshawar.
 - v. A scanned/digital copy of the original Bid Security instrument (CDR/DD/Bank Draft) shall be uploaded on the e-Pak (e-PAD System along with the bid submission. The original physical instrument shall be submitted to the Procuring Agency.
 - vi. Prices shall be quoted inclusive of all taxes.
 - vii. Bidders shall furnish bid security for the respective lots in accordance with the Bid Solicitation Documents (BSD). The lot-wise bid security requirements are as follows:

#	Lots	Description	Bid Securities
1	Lot-I	CR Steel Pipes square and Rectangular	Rs.12,500,000/-
2	Lot-II	Paint Polish Materials	Rs.3,500,000/-
3	Lot-III	MDF & HDF different sizes	Rs.600,000/-
4	Lot-IV	Chipboards different sizes	Rs.400,000/-
5	Lot-V	Ven Board different sizes	Rs.400,000/-
6	Lot-VI	Lamination Hardboard and Formica	Rs.500,000/-
7	Lot-VII	Wood Cut Materials different Items	Rs.12,500,000/-
8	Lot-VIII	Wood Logs (Shishams, Kiker and Mulberry)	Rs.1,000,000/-
9	Lot-IX	Foam Different sizes	Rs.800,000/-
10	Lot-X	Cloths for Sofa and Chairs, Rexene, Markeen	Rs.1,000,000/-
11	Lot-XI	Super Shisham Veneer, Revolving Pedestals (Computer, Fix, Hydraulic & Stools) & Chairs as per our samples	Rs.800,000/-

6. The Chair advised all prospective bidders to quote competitive rates in the interest of fair and transparent competition. It was further announced that these Minutes of the Pre-Bid Meeting shall form an integral part of the Bid Solicitation Documents and shall be read in conjunction with the bidding documents, advertisement, and any corrigenda issued in this regard.

The meeting concluded with a vote of thanks to and from the Chair.