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PAK GERMAN WOOD WORKING CENTRE

SMALL INDUSTRIES ESTATE, KOHAT ROAD, PESHAWAR.

Ref No. PGWWCP/ 3822-30

Date: 26/25

M/S Zeeshan Traders Bannu

M/S Sadiq Traders Bannu

**Subject : MINUTES OF PRE-BID MEETING FOR PURCHASE OF RAW MATERIALS
HELD ON 29-05-25 AT 1430 HRS (SMALL GOODS)**

Please find attached the minutes of the meeting held on May 29th, 2025, at 14:30 am regarding the procurement of raw materials for Pak German and Allied Wood Working Centre's SIDB under framework contracting ("Single Stage One Envelope Bidding") for compliance and necessary action.

Sincerely,


Project Manager
Pak German WWC Peshawar

Copy to:

- 1 Members Procurement Committee
- 2 PS to Managing Director SIDB Khyber Pakhtunkhwa
- 3 IT section with directions to hoist the same on SIDB website.
- 4 Project Managers All SIDB Centers
- 5 All the firms who attended / obtained the bid solicitation documents
- 6 Office Record


Project Manager
Pak German WWC Peshawar
02/06/25

MINUTES OF PRE-BID MEETING

PROCUREMENT OF RAW MATERIAL FOR FURNITURE ITEMS UNDER NATIONAL COMPETITIVE BIDDING " SINGLE STAGE ONE ENVELOP BIDDING PROCEDURE FOR PAK GERMAN WOOD WORKING CENTER AND ALLIED CENTERS, SMALL INDUSTRIES DEVELOPMENT BOARD (SIDB), KHYBER PAKHTUNKHWA HELD ON 29-05-2025 AT 1430 HRS

Subsequent to the advertisement published in the daily Newspapers "Daily Mashriq" on 23rd May 2025, a pre-bid meeting for procurement of small goods for SIDB wood working centers was held on 29-05-2025 at 1430 Hrs under the Chairmanship of Dy Managing Director (P&D/Estate) SIDB Khyber Pakhtunkhwa in the Committee Room of Small Industries Development Boards Khyber Peshawar. The meeting was attended by the procurement committee members, Project Managers of SIDB WWCs located on the outskirts of Peshawar via Zoom Timergars, Batekhela, Haripur and D I Khan. (Attendance sheet attached)

Representative of the Firms

- 1 M/S Sadiq Trader Bannu
- 2 M/S Zeeshan Trader Bannu

The meeting started with recitation from the Holy Quran. After the recitation, the Chair welcomed the participants and briefed the forum about the bidding documents to SIDB Wood Working Centers located at Peshawar, D I Khan, Karak, Mansehra, Timergara, Batekhela, Haripur, Rahim Abad Swat, Chitral. Meeting was informed that BSDs are prepared in light of KPPRA Law and Rules. The bidding procedure will be Single Stage One Envelops procedure. In light of the Rule-6 (2) (a) of the KPPRA Rules cost will be the only determining factor and the bidder who is eligible and meeting specification of the product. Contract will be awarded to the firm who quoted lowest bid price. Each interested bidder for any category will submit separate bid securities in the form of CDR or Demand Draft, Insurance Guarantee or pay order or cash shall not be accepted in the form of bid security. In addition, any bid security or performance guarantee from Muslim Commercial Bank (MCB) will not be acceptable in light of the Tourism Department's decision to blacklist MCB Bank, Ltd. The bid security shall be retained till the maturity of the contract and 5% deduction shall be made against each bill as performance security by the respective center of SIDB. The purchase orders shall be generated by the respective centers and the contractor will deliver the same to the respective center during the office hours.

M/S Sadiq Traders questioned whether the sample could be checked, it was informed that all samples are available in Pak German WWCs Peshawar can be checked any time.

The bidders were informed to submit samples of their quoted items before submission of bid on or before at **1400 Hrs on 17-06-2025** (Tuesday) and receive the receipt from the store of Pak German.

The Bid complete in all respect should be submitted by **1400 hours on 17-06-2025** which will be opened on the same day in the conference room of the SIDB Office. All the bidders were advised to read these BSD thoroughly.

The meeting ended with a mutual vote of 0074Zsdfzghhanks